

Dear CAOC Students, Parents, and Families,

3/13/2020

We are writing to keep you informed about the CAOC's response to the coronavirus outbreak in Cuyahoga County.

Our school has received notification from the Shaker Heights City School District regarding K-12 school closing for three weeks, evaluating events taking place at Shaker Heights Schools buildings during this timeframe, and cancel those that are considered as non-essential activities.

The CAOC board has made the following decisions:

1. No in-person classes will take place this Saturday (3/14) at the Shaker Middle School. Instead, we will use this Saturday (10 am - 12 noon) to validate our on-line teaching capability.
2. Parents and students, this Saturday (3/14) 10 am - 12 noon, you may receive an email or a phone call (the one you registered with CAOC) to "test" on-line teaching. Unless your classroom teacher has arranged other activities for your class [e.g. additional reading or writing project(s), a synchronous conferencing meeting...etc.], we are preparing on-line classes as alternatives during this virus outbreak period.
3. For those who may not know how to join on-line classes, you could stop by Shaker Middle School "Cafeteria" this Saturday "with your laptop or devices" between 10 am - 12 noon (classrooms will not be open). A few of CAOC staff will be there to help. NOTE: please first check with your classroom teacher before heading to Shaker Middle School this Saturday.
4. No in-person classes will take place on April 4th at the Shaker Middle School. Instead, we will use on-line teaching on this day.

This will be our first distance learning attempt with such short preparation time. Please be patient with us while we work out potential technical difficulties, which will be addressed during our planned school spring break (weekends of 3/21, 3/28).

We appreciate your understanding and help protect our community. We must continue to support each other. Wash hands, keep social distance, and stay safe.

Sincerely,

CAOC board